

Company information pack

Follow us on







- 1. What we do
- 2. What does Maple stand for?
- 3. History
- 4. Mission, Vision & Values

1. What we do

We are the leading designer, manufacturer and installer of solar, weather protection and screening for building exteriors and interiors. Since 1983, we've been combining innovation, technical excellence and exceptional customer service to deliver projects that save energy, create visual impact and make buildings more comfortable for their occupants.

Based in the UK, we're best known for our architectural façades, louvres and brise soleil – but we also supply internal blinds and curtains for a wide range of commercial clients. We work with construction companies on individual projects and large developments, while many of the UK's leading architects trust us to turn their visions into practical, beautiful and award-winning reality.

Today, our products and services are making a difference to everything from airports, commercial properties and hotels to schools, universities, shopping centres and hospitals. All design is carried out at our dedicated facility in Stockport. Naturally, all our products and services meet the highest Health, Safety, Environmental and Quality standards, demonstrated by our ISO-9001, ISO-14001 and ISO-45001 third party-certified management systems.

2. What does Maple stand for?

McGrath and Partners, Lancashire, England

- Business built on the principles of hard work and Christian values
- Create to provide for the family with honest, on-time service
- Long-standing principle of caring for employees and making them feel valued
- Started by supplying internal blinds to the commercial market
- Moved into external solar shading around 2000
- Developed into façade market around 2008, when recession hit
- Major part of company today is car park façade projects

3. History

Maple's journey started around the McGrath family dining room table in 1983. From these modest beginning, the business has grown steadily.

1990	Business moves from dining room table to office in Trafford Park
1993	Manufacture is added, and business moves to small office with a workshop in
	Cheadle
2003	The business outgrows the Cheadle premises and moves into a 4000m ² office and
	manufacturing facility in Hazel Grove
2007	Maple wins first ever project above £500,000
2010	Maple becomes a limited company
2014	We move again into our current 25,000m ² office and manufacturing facility in Hazel
	Grove , and new shareholders boost the development of the company
2014	Maple breaks the £5m revenue barrier
2018	Maple breaks the £10m revenue barrier
2019	A major office refurbishment creates improved workspaces, meeting rooms, sample
	and prototype areas, and training facilities
2020	Our manufacturing facility continues to be thoroughly modernised, ensuring
	production remains central to our strategy and keeping us on target to break the
	£15m barrier

4. Mission, Vision & Values

Mission

Solution driven creativity. Market leadership founded on superior customer service and tireless innovation.

Vision

Bringing visions to reality

Values

Honesty above personal gain Unrivalled service Team loyalty Principles first and foremost Integrity always Quality without compromise



- 1. Staff list
- 2. Leadership and management team

1. Staff list

Name	Position	Contact Details
Sean McGrath	Managing Director	T: 0161 456 6644
(Leadership team)		E: sean@maplesunscreening.co.uk
Jay McGrath	Small Works Director	T: 0161 456 6644
(Leadership team)		E: jay@maplesunscreening.co.uk
Adam Jones	Head of Pre-Construction and Design	T: 0161 456 6644
Leadership team)		E: adam@maplesunscreening.co.uk
Shmail Shahid	Head of Finance	T: 0161 456 6644
(Leadership team)		E: shmail@maplesunscreening.co.uk
David Carroll	Head of Sales & Marketing	T: 0161 456 6644
	Head of Sales & Marketing	
(Leadership team)	Draduation Manager	E: david.carroll@maplesunscreening.co.uk
Kelly Dunbar	Production Manager	T: 0161 456 6644
(Leadership team)		E: kelly@maplesunscreening.co.uk
Mark Simpson	HSEQ Manager	T: 0161 456 6644
(Leadership team)		E: mark@maplesunscreening.co.uk
Peter Mattimore	Project Manager	T: 0161 456 6644
(Management team)		E: peter@maplesunscreening.co.uk
Bob McMann	Project Manager	T: 0161 456 6644
(Management team)		E: bob@maplesunscreening.co.uk
Peter McCarville	Project Manager	T: 0161 456 6644
(Management team)		E: peter.mccarville@maplesunscreening.co.uk
Steven Perrin	Installation Manager	T: 0161 456 6644
(Management team)	, i i i i i i i i i i i i i i i i i i i	E: stevep@maplesunscreening.co.uk
Chris Rimmer	Head of Internal Blinds	T: 0161 456 6644
(Management team)		E: chris@maplesunscreening.co.uk
Ken Dale	Installation Manager	T: 0161 456 6644
Nen Bale	instantion manager	E: ken@maplesunscreening.co.uk
Joe Hemming	Installation Manager	T: 0161 456 6644
Joe Heiming	installation Manager	E: joe.hemming@maplesunscreening.co.uk
Rochelle McGrath	Project Coordinator	T: 0161 456 6644
Lee Telle	Des sur set Manager	E: rochelle@maplesunscreening.co.uk
Lee Tully	Procurement Manager	T: 0161 456 6644
		E: lee.tully@maplesunscreening.co.uk
John Hughes	Procurement	T: 0161 456 6644
		E: yvette@maplesunscreening.co.uk
Alfie Newman	Sales and Marketing	T: 0161 456 6644
		E: alfie@maplesunscreening.co.uk
Robert Beech	Sales	T: 0161 456 6644
		E: robert@maplesunscreening.co.uk
Karel McGrath	Office Support	T: 0161 456 6644
		E: N/A
lan Campbell	Estimator	T: 0161 456 6644
·		E: estimating@maplesunscreening.co.uk
Frank Judge	Telemarketing	T: 0161 456 6644
	· · · · · · · · · · · · · · · · · · ·	E: frank.judge@maplesunscreening.co.uk
Richard Henshall	Project Executive	T: 0161 456 6644
		E: Richard.henshall@maplesunscreening.co.uk
Caroline Bennett	Burchaso Lodgor	T: 0161 456 6644
	Purchase Ledger	
Dathan Dama	Color Loder ::	E: accounts@maplesunscreening.co.uk
Bethany Barrows	Sales Ledger	T: 0161 456 6644
o		E:bethany@maplesunscreening.co.uk
Stacy D'Agostino	Sales Support	T: 0161 456 6644
Stacy B Agostino		E: stacy@maplesunscreening.co.uk
Nigel Llewellyn	Designer	T: 0161 456 6644
	Designer	
	Designer	T: 0161 456 6644
Nigel Llewellyn		T: 0161 456 6644 E: nigel@maplesunscreening.co.uk
Nigel Llewellyn		T: 0161 456 6644 E: nigel@maplesunscreening.co.uk T: 0161 456 6644

Name	Position	Contact Details
Mike Dowsett	Designer	T: 0161 456 6644
		E: mike@maplesunscreening.co.uk
Andrew Tolley	Designer	T: 0161 456 6644
		E: andrew@maplesunscreening.co.uk
Eamonn McGrath	Designer	T: 0161 456 6644
		E: eamonn@maplesunscreening.co.uk
Val Chadwick	Office Administrator	T: 0161 456 6644
		E: admin@maplesunscreening.co.uk
Keely Beech	Executive Assistant	T: 0161 456 6644
		E: keeley@maplesunscreening.co.uk
Kamal Ali	Designer	T: 0161 456 6644
		E: kamal@maplesunscreening.co.uk
Rob Cahill	Production	T: 0161 456 6644
		E: N/A
Brian Combe	Production	T: 0161 456 6644
		E: N/A
Pete Cunliffe	Production	T: 0161 456 6644
		E: N/A
Adam Daniels	Production	T: 0161 456 6644
		E: N/A
Tony Dodd	Production	T: 0161 456 6644
		E: N/A
Cameron Fox	Production	T: 0161 456 6644
		E: N/A
Jon Fox	Production	T: 0161 456 6644
		E: N/A
Tony Hanson	Production	T: 0161 456 6644
		E: N/A
Russell Jones	Production	T: 0161 456 6644
		E: N/A
Scott Leigh	Production	T: 0161 456 6644
Ū		E: N/A
Andy O'Neil	Production	T: 0161 456 6644
		E: N/A
Jimmy Robinson	Production	T: 0161 456 6644
		E: N/A
Dave Wilshire	Production	T: 0161 456 6644
-		E: N/A

2. Leadership and Management team





- 1. Company details
- 2. Banking details
- 3. Statutory details
- 4. Insurances

1. Company details

Registered trading address	Unit 11a-11d Pepper Road Hazel Grove Stockport SK7 5SA
Date of Incorporation	31 st August 2010
Company registration number	07333371
VAT registration number	256 3076 04
UTR number	57010 26719

2. Banking details

CIS status

GB Sterlin	g payments
-------------------	------------

Bank name and address	Barclays Bank
	1 Churchill Place
	London
	E14 5HP
Account number	47334022
Sort code	20-30-72
IBAN	GB88 BARC 2039 7247 3340 22
BIC	BARCGB22

Gross

3. Statutory details

Directors	John Abernethie Nick Siderfin Andrew Haughton Sean McGrath
Senior personnel	Jay McGrath David Carroll (Head of Sales & Marketing) Adam Jones (Head of Design & Pre-Construction) Shmail Shahid (Head of Finance) Kelly Dunbar (Production Manager) Mark Simpson (HSEQ Manager)

References

Sir Robert McAlpine, David Firth (<u>David.firth@sir-robert-mcapline.com</u>) Willmott Dixon, Andy Beale (<u>andy.beale@willmottdixon.co.uk</u>) Morgan Sindall, Jeff Boothroyd (<u>jeff.boothroyd@morgansindall.com</u>)

4. Insurances

<u>Liability</u>	
Insurer	Zurich Insurance
Policy number	CY909951
Renewal date	7 March 2021
Limit of indemnity	
Employer's liability	£10,000,000 any one occurrence
Public liability	£5,000,000 any one occurrence
Products liability	£5,000,000 any one occurrence
Third-party property damage excess	s £250
Excess of loss policy	
Insurer	CNA Insurance Company Ltd via Pen Underwriting
Policy number	P-POR-XOL-0004749
Renewal date	13 October 2020
Limit of indemnity	
Public liability	£5,000,000 over primary, £5,000,000 any one occurrence
Products liability	£5,000,000 over primary, £5,000,000 any one period of
	insurance
Contract works insurance	
Insurer	Northern Marine Underwriters Ltd on behalf of Munich Re
	Syndicate Ltd (457 at Lloyd's)
Policy number	EAA021-403118
Renewal date	5 March 2021
Limit of indemnity	
Any one contract site	£5,000,000
Own construction plant	Not insured
Damage to hired in plant	£500,000
Excess – each and every loss	£250

Professional Indemnity Insurance

Primary	
Insurer	Prosure Solutions Ltd per WR Berkley, Syndicate 1967 at
	Lloyd's London via Lime Street
Policy number	55503266
Renewal date	14 August 2020
Limit of indemnity	
Any one claim	£2,000,000 any one claim (cost inclusive)
Excess	£10,000 each and every claim inclusive of costs and expenses
Geographical limits	Worldwide, excluding USA and Canada
Retroactive Date	14 April 2012
Excess layer	
Insurer	Dual Corporate Risks Ltd via Lime Street
Policy number	РС-45359619КО
Renewal date	14 August 2020
Limit of indemnity	
Any one claim	£3,000,000 in excess of £2,000,000 (cost inclusive)
Excess	£10,000 each and every claim inclusive of costs and expenses
Excess layer	
Insurer	IGI (International General Insurance) via Lime Street.
Policy number	B1228E031919000
Renewal date	14 August 2020
Limit of indemnity	
Any one claim	£5,000,000 in excess of £5,000,000 (cost inclusive)
Excess	£10,000 each and every claim inclusive of costs and expenses



1. Diamond Route Approach

1. Diamond Route Approach

Our Diamond Route Approach is the reason we deliver exceptional service at every point of contact. It is driven by a pledge to bring visions to reality, and provides guidance for everything we do, across our core foundations: Learn, Live, Innovate and Do.



- DIAMOND ROUTE APPROACH --

To learn and develop new skills, knowledge and abilities; to 'live' our culture of honesty and integrity and solving customer challenges; and to bring visions to reality by being the best at what we do.

Learn: We continuously learn to be the best at what we do

Live: We use our knowledge, skills and abilities as a way of life in our Maple family business

Innovate: We discover new ways to exceed expectations

Do: We bring visions to reality across every aspect of our business



- 1. Integrated Management System policy statement
- 2. Quality policy statement
- 3. Quality ISO-9001 certification
- 4. Environmental Policy statement
- 5. Environmental ISO-14001 certification
- 6. Health & Safety policy statement
- 7. Health & Safety ISO-45001 certification

Other approvals

- i. CHAS
- ii. CHAS Premium Plus
- iii. Achilles
- iv. SSiP
- v. Constructionline
- vi. Safe Contractor

1. Integrated Management System policy statement

MAPLE INTEGRATED MANAGEMENT SYSTEM POLICY STATEMENT

We are the leading designer, manufacturer, and installer of solar, weather protection and screening for

We are the leading designer, manufacturer, and installer of solar, weather protection and screening for building exteriors and interiors, combining innovation, technical excellence, and exceptional customer service to deliver projects that save energy, create visual impact, and make buildings more comfortable for their occupants. We are best known for our architectural facades, louvres and brise soleil – but also supply internal blinds and curtains for a wide range of commercial clients.

Our commitment to Health, Safety, Environment and Quality is demonstrated through the implementation of an integrated management framework with the aim of continually improving our ISO-9001, ISO-14001, ISO-45001 management systems. Each element of the integrated management system has a specific policy statement which further details our commitment to providing products and services which exceed our customer expectations. This policy applies to products and services provided by Maple from our UK Head Office and Manufacturing Facility, and Installation Sites, we are committed to:

- L
- Provide defect free products and services to our customers on time and on budget.
- Enable employees to develop skills and knowledge to the mutual benefit of all stakeholders through investment in appropriate training and education.
- Provide a safe and healthy working environment for employees and those who may be affected by our activities.
- Provide consultation with employees regarding health, safety, environment and quality, objectives, and targets.
- Measuring performance and analysing the results periodically to identify opportunities for improvement.
- Develop mutually beneficial relationships with suppliers and sub-contractors.
- Enable effective customer satisfaction measures to be implemented.
- Comply with customer and legal requirements which are applicable to the products and services provided.

We recognise that a genuine commitment to understanding the present and future expectations of our customers, suppliers and sub-contractors is essential in the achievement of this policy. We will continually work to ensure that future needs and expectations are realised in the quality of the information, products, and services we provide. The Senior Leadership Team is committed to the implementation of this policy, which is publicly available to all interested parties through our website (maplesunscreening.co.uk - HSEQ Download Section).

Name:	Sean McGrath
\$lgned:	sh. L
Position: Date:	Managing Director 20th July 2020
lasue:	02

Document No. IMS-Pol-001-Integrated Management System Policy Statement-02-July20-S McGrath

2. Quality policy statement

ADDE QUALITY POLICY STATEMENT Maple Sunscreening Ltd, Units 118-11d, Bramhall Moor Technology Park, Pepper Roed, Hazel Grove, Stockport, SK7-58A

Maple Sunscreening Ltd, Units 11a-11d, Bramhall Moor Technology Park, Pepper Roed, Hazel Grove, Stockport, SK7-58A

We are the leading designer, manufacturer, and installer of solar, weather protection and screening for building exteriors and interiors, combining innovation, technical excellence, and exceptional customer service to deliver projects that save energy, create visual impact, and make buildings more comfortable for their occupants. We are best known for our architectural facades, louvres and brise soleil – but also supply internal blinds and curtains for a wide range of commercial clients.

This policy applies to products and services provided by Maple from our UK Head Office and Manufacturing Facility, and Installation Sites. The Senior Leadership Team has considered all external and internal issues applicable to the organisations context, and all relevant interested parties and their related requirements to consistently provide products and services that meet customer and associated legislation.

The discipline of Quality Management is an integral part of our overall management function and has a significant influence on all aspects of the products and services we provide. In order to manage and continually improve our performance, we operate a Quality Management System (QMS) meeting the requirements of ISO 9001:2015. Specifically, we are committed to operating management policies and procedures which ensure:

- Achievable objectives, targets and measures are set.
- All processes focus on achieving customer satisfaction within a framework of control.
- Each process delivers complete and on-time the product, service or information required for the next to function effectively.
- Employee involvement in quality matters is encouraged at all levels through training, participation, communication and awareness of the importance of complying with agreed processes and procedures.
- Suppliers and Sub-Contractors are selected from approved sources.

We recognise that a genuine commitment to understanding the present and future expectations of our customers, suppliers and sub-contractors is essential in the achievement of this policy. We will continually work to ensure that future needs and expectations are realised in the quality of the information, products, and services we provide. The Senior Leadership Team is committed to the implementation of this policy, which is publicly available to all interested parties through our website (maplesunscreening.co.uk – HSEQ Download Section).

Name: Sean McGrath Signed: A A Position: Managing Director Date: 20th July 2020

Document No. QMS-Pol-001-Quality Management System Policy Statement-02-July20-S McGrath

3. Quality ISO-9001 : 2015 certification

	QM	S
	INTERNATIO	
	A CITATION COM	PANY
15	SO 9001 REGI	STERED
This doo	cument certifies that the quality	management systems of
	MAPLE SUNSCREEN	The second
	B Pepper Road, Hazel Grov	
	n assessed and approved by Q quality management systems,	
	ISO 9001 : 2	015
The second		
	oved quality management syste	
THE DESIGN, MANU	oved quality management syste FACTURE, SUPPLY AND INS	ems apply to the following:- TALLATION OF INTERNAL WINDOW
THE DESIGN, MANU	oved quality management syste FACTURE, SUPPLY AND INS	ems apply to the following:- TALLATION OF INTERNAL WINDOW
THE DESIGN, MANU	oved quality management syste FACTURE, SUPPLY AND INS	ems apply to the following:-
THE DESIGN, MANU	oved quality management syste FACTURE, SUPPLY AND INS	ems apply to the following:- TALLATION OF INTERNAL WINDOW
THE DESIGN, MANU FURNISHINGS AND E Original Approval:	oved quality management syste FACTURE, SUPPLY AND INS EXTERNAL SOLAR SHADING	ems apply to the following:- TALLATION OF INTERNAL WINDOW
THE DESIGN, MANU FURNISHINGS AND E	oved quality management syste FACTURE, SUPPLY AND INS EXTERNAL SOLAR SHADING	ems apply to the following:- TALLATION OF INTERNAL WINDOW
THE DESIGN, MANU FURNISHINGS AND E Original Approval:	oved quality management syste FACTURE, SUPPLY AND INS EXTERNAL SOLAR SHADING	ems apply to the following:- TALLATION OF INTERNAL WINDOW
THE DESIGN, MANU FURNISHINGS AND E Original Approval: Current Certificate:	oved quality management syste FACTURE, SUPPLY AND INS EXTERNAL SOLAR SHADING <u>19 October 2010</u> <u>12 February 2020</u>	ems apply to the following:- TALLATION OF INTERNAL WINDOW FOR COMMERCIAL INSTALLATIONS.
THE DESIGN, MANU FURNISHINGS AND E Original Approval: Current Certificate:	oved quality management syste FACTURE, SUPPLY AND INS EXTERNAL SOLAR SHADING <u>19 October 2010</u> <u>12 February 2020</u>	ems apply to the following:- TALLATION OF INTERNAL WINDOW FOR COMMERCIAL INSTALLATIONS.
THE DESIGN, MANU FURNISHINGS AND E Original Approval: Current Certificate: Certificate Expiry:	oved quality management syste FACTURE, SUPPLY AND INS EXTERNAL SOLAR SHADING <u>19 October 2010</u> <u>12 February 2020</u> <u>18 October 2020</u>	ems apply to the following:- TALLATION OF INTERNAL WINDOW FOR COMMERCIAL INSTALLATIONS.
THE DESIGN, MANU FURNISHINGS AND E Original Approval: Current Certificate: Certificate Expiry:	oved quality management syste FACTURE, SUPPLY AND INS EXTERNAL SOLAR SHADING <u>19 October 2010</u> <u>12 February 2020</u> <u>18 October 2020</u>	ems apply to the following:- TALLATION OF INTERNAL WINDOW FOR COMMERCIAL INSTALLATIONS.
THE DESIGN, MANU FURNISHINGS AND E Original Approval: Current Certificate: Certificate Expiry:	oved quality management syste FACTURE, SUPPLY AND INS EXTERNAL SOLAR SHADING <u>19 October 2010</u> <u>12 February 2020</u> <u>18 October 2020</u>	ems apply to the following:- TALLATION OF INTERNAL WINDOW FOR COMMERCIAL INSTALLATIONS.
THE DESIGN, MANU FURNISHINGS AND E Original Approval: Current Certificate: Certificate Expiry:	byed quality management syste FACTURE, SUPPLY AND INS EXTERNAL SOLAR SHADING <u>19 October 2010</u> <u>12 February 2020</u> <u>18 October 2020</u> <u>14130898</u>	ems apply to the following:- TALLATION OF INTERNAL WINDOW FOR COMMERCIAL INSTALLATIONS.

4. Environmental policy statement

MAPLE ENVIRONMENTAL POLICY STATEMENT

We are the leading designer, manufacturer, and installer of solar, weather protection and screening for building exteriors and interiors, combining innovation, technical excellence, and exceptional customer service to deliver projects that save energy, create visual impact, and make buildings more comfortable for their occupants. We are best known for our architectural facades, louvres and brise soleil – but also supply internal blinds and curtains for a wide range of commercial clients.

This policy applies to products and services provided by Maple from our UK Head Office and Manufacturing Facility, and Installation Sites. The Senior Leadership Team has considered all external and internal issues applicable to the organisations context, and all relevant interested parties and their related requirements to consistently provide products and services that meet customer and associated legislation.

The discipline of Environmental Management is an integral part of our overall management function and has a significant influence on all aspects of the products and services we provide. In order to manage and continually improve our performance, we operate an Environmental Management System (EMS) meeting the requirements of ISO 14001:2015. Specifically, we are committed to operating management policies and procedures which ensure:

- Continual improvement of the environmental management system through achievable objectives, targets and measures.
- Eliminate, <u>reduce</u> and recycle waste materials whenever possible. Waste, which cannot be recycled will be disposed of through safe and responsible methods.
- Prevention of Pollution arising from our activities in accordance with applicable EU legislation and other requirements.
- Employee involvement in environmental matters is encouraged at all levels through training, communication and continual evaluation of processes and procedures

We recognise that a genuine commitment to understanding the present and future expectations of our customers, suppliers and sub-contractors is essential in the achievement of this policy. We will continually work to ensure that future needs and expectations are realised in the quality of the information, products, and services we provide. The Senior Leadership Team is committed to the implementation of this policy, which is publicly available to all interested parties through our website (maplesunscreening.co.uk - HSEQ Download Section).

Name: Sean McGrath Signed: A A A Position: Managing Director Date: 20th July 2020 Issue: 02

Document No. EMS-Pol-001-Environmental Management System Policy Statement-02-July20-S McGrath

5. Environmental ISO-14001 certification

	QM	S
	INTERNATIO	N A L
	A CITATION COM	PANY
1	SO 14001 REG	ISTERED
This doct	iment certifies that the environme	ntal management systems of
114	MAPLE SUNSCREEN 11B Pepper Road, Hazel Grov	
have b	een assessed and approved by Q nvironmental management syster	MS International Ltd to the
	ISO 14001 : 2	015
THE DESIGN, MAI	ved environmental management s NUFACTURE, SUPPLY AND INS	
THE DESIGN, MAI	ved environmental management s NUFACTURE, SUPPLY AND INS D EXTERNAL SOLAR SHADING	ystems apply to the following:- TALLATION OF INTERNAL WINDOW
THE DESIGN, MA FURNISHINGS AND	ved environmental management s NUFACTURE, SUPPLY AND INS D EXTERNAL SOLAR SHADING	ystems apply to the following:- TALLATION OF INTERNAL WINDOW
THE DESIGN, MA FURNISHINGS AND Original Approval:	ved environmental management s NUFACTURE, SUPPLY AND INS D EXTERNAL SOLAR SHADING <u>19 October 2010</u> <u>12 February 2020</u>	ystems apply to the following:- TALLATION OF INTERNAL WINDOW
THE DESIGN, MA FURNISHINGS AND Original Approval: Current Certificate:	ved environmental management s NUFACTURE, SUPPLY AND INS D EXTERNAL SOLAR SHADING <u>19 October 2010</u> <u>12 February 2020</u> <u>18 October 2020</u>	ystems apply to the following:- TALLATION OF INTERNAL WINDOW

6. Health & Safety policy statement

MAPLE HEALTH AND SAFETY POLICY STATEMENT

We are the leading designer, manufacturer, and installer of solar, weather protection and screening for building exteriors and interiors, combining innovation, technical excellence, and exceptional customer service to deliver projects that save energy, create visual impact, and make buildings more comfortable for their occupants. We are best known for our architectural facades, louvres and brise soleil – but also supply

This policy applies to products and services provided by Maple from our UK Head Office and Manufacturing Facility, and Installation Sites. The Senior Leadership Team has considered all external and internal issues applicable to the organisations context, and all relevant interested parties and their related requirements to consistently provide products and services that meet customer and associated legislation.

The discipline of Health and Safety Management is an integral part of our overall management function and has a significant influence on all aspects of the products and services we provide. In order to manage and continually improve our performance, we operate a Health and Safety Management System (HSMS) meeting the requirements of ISO 45001:2018. Specifically, we are committed to operating management policies and procedures which ensure:

Achievable objectives, targets and measures are set.

internal blinds and curtains for a wide range of commercial clients.

- Regular monitoring of progress and review of health and safety performance.
- Prevention of accidents and work-related ill health arising from our activities.
- Employee involvement in health and safety matters is encouraged at all levels through training, engagement, consultation and continuous evaluation of processes and procedures.

We recognise that a genuine commitment to understanding the present and future expectations of our customers, suppliers and sub-contractors is essential in the achievement of this policy. We will continually work to ensure that future needs and expectations are realised in the quality of the information, products, and services we provide. The Senior Leadership Team is committed to the implementation of this policy, which is publicly available to all interested parties through our website (maplesunscreening.co.uk - HSEQ Download Section).

Name:	Sean McGrath	
\$lgned:	sh h	
Position: Date:	Managing Director 20th July 2020	
100110-	02	

Document No. HSMS-Pol-001-Health and Safety Management System Policy Statement-02-July20-S McGrath

7. Health & Safety ISO-45001 certification

	QM	S
	INTERNATIO	
	A CITATION COM	
IS	O 45001 REG	ISTERED
This document certif	ies that the occupational health	n and safety management systems of
	MAPLE SUNSCREEM	
	B Pepper Road, Hazel Grov	
	n assessed and approved by G I health and safety manageme	MS International Ltd to the nt systems, standards and guidelines:-
	ISO 45001: 2	018
THE DESIGN, MANU	FACTURE, SUPPLY AND INS	ement systems apply to the following:- TALLATION OF INTERNAL WINDOW FOR COMMERCIAL INSTALLATIONS.
THE DESIGN, MANU	FACTURE, SUPPLY AND INS	TALLATION OF INTERNAL WINDOW
THE DESIGN, MANU FURNISHINGS AND E	FACTURE, SUPPLY AND INS XTERNAL SOLAR SHADING	TALLATION OF INTERNAL WINDOW
THE DESIGN, MANU FURNISHINGS AND E Original Approval:	FACTURE, SUPPLY AND INS XTERNAL SOLAR SHADING	TALLATION OF INTERNAL WINDOW
THE DESIGN, MANU FURNISHINGS AND E Original Approval: Current Certificate:	FACTURE, SUPPLY AND INS XTERNAL SOLAR SHADING 19 October 2010 12 February 2020	TALLATION OF INTERNAL WINDOW FOR COMMERCIAL INSTALLATIONS.
THE DESIGN, MANU FURNISHINGS AND E Original Approval: Current Certificate: Certificate Expiry:	FACTURE, SUPPLY AND INS XTERNAL SOLAR SHADING <u>19 October 2010</u> <u>12 February 2020</u> <u>18 October 2020</u> <u>14130901</u>	TALLATION OF INTERNAL WINDOW FOR COMMERCIAL INSTALLATIONS.

i. Other approvals (CHAS)



ii. Other approvals (CHAS Premium Plus)



The information on this certificate is correct at the time of issue. To confirm the validity of a contractor, please visit https://portal.chas.co.uk

iii. Other approvals (Achilles)



Certificate of Accreditation

THIS IS TO CERTIFY THAT

Maple Sunscreening Ltd

has successfully achieved the Achilles BuildingConfidence Accreditation (Site Assessment). This accreditation demonstrates compliance with the Common Assessment Standard, UK Health & Safety Legislation and CDM Regulations 2015.

> Achilles ID: 4900298 Start date of accreditation: 12/12/2019 Expiration date: 12/12/2020

Los Brunsden lead of Sector - Constructi







iv. Other approvals (SSiP)

	,
smas [*]	
OWORKSAFE	
The Health and Safety Management System of	
Maple Sunscreening Ltd	
has been assessed against the SSiP Core Criteria by CHAS	
and through SSiP Deem-to-Satisfy the company has been awarded SMAS Worksafe accreditation.	
Contractor	_
Certificate expiry dateCertificate number20/02/202195157	
Signed on behalf of Safety Management Advisory Services Ltd.	
A registered member scheme of Safety Schemes In Procurement (SSIP)	
SSIP SAFETY SCHEMES IN PROCUREMENT	
To check the validity of this certificate please contact SMAS Ltd directly by phone 01752 697370 or email info@smasltd.com	
Safety Management Advisory Services Ltd. Office 44b & 46b Estover Close, Forresters Business Park, Plymouth, Devon PL6 7PL	www.smasitd.com

v. Other approvals (Constructionline)



vi. Other approvals (SafeContractor)





- 1. Site managers
- 2. Site supervisors
- 3. Site operatives

1. Site managers

Mandatory CSCS Card type: Black (Manager) SMSTS (Site Management Safety Training Scheme)

Additional, as required

PASMA MEWPS-IPAF Harness Training-IPAF

2. Site supervisors

Mandatory

CSCS Card type: Red (experienced Technical Supervisor or Manager), or Brown (Supervisory) SSSTS (Site Supervisor Safety Training Scheme)

Additional, as required

PASMA MEWPS-IPAF Harness Training-IPAF

3. Site operatives

Mandatory CSCS Card type: Blue (Skilled Worker), or Red (Experienced Worker, or Green (Labourer)

Additional, as required

PASMA MEWPS-IPAF Harness Training-IPAF

CSCS – Construction Skills Certification Scheme

IPAF – International Powered Access Federation

PASMA – Prefabricated Access Suppliers & Manufacturers Association



- **1. Bringing Visions to Reality**
- 2. Car parks
- 3. Offices
- 4. Education
- 5. Leisure
- 6. Retail
- 7. Commercial blinds

1. Bringing Visions to Reality

At Maple, we believe that turning our clients' unique design concepts into practical reality requires a consultative approach, right from day one. It's no surprise we have a Head of Pre-construction. Here, Adam Jones explains why early collaboration, intelligent design and value engineering (and prototypes that leave nothing to chance) is the way to achieve the best results.



1. Collaborate early

Historically, suppliers were given a specification and told to get on with it. These days, we collaborate with architects, contractors, planners and clients – and the earlier we can do so, the better. Maple have been creating façades for many years and although architects and clients will be clear what they want the finished product to look like (and we respect that), we can use our experience and expertise to influence the design to make the project easier and more cost-effective. Part of that process also involves collaborating with sub-contractors and suppliers (especially for steelworks and concrete) it makes more sense when we're all pulling together.

Insight

"We start talking to steelwork contractors on large projects even before we're in contract and collaborate on designs and processes. For example, they can put holes in the steelwork for our façade fixings, according to our specifications. It can be quicker, easier and more cost-effective than drilling the holes on site and having to reseal against rust. Working with clients and planners is particularly important when it comes to colour specification and environmental considerations."

2. Make Health & Safety the priority

Getting a great-looking project finished on time and on budget means nothing if people get hurt. At Maple, we place health and safety above all else, throughout the manufacturing process and during installation on site. We always carry out robust risk assessments and prepare comprehensive method statements. Our processes come from years of experience; some of it really simple for example, we know how heavy things are! In short, if it's not safe, we don't do it.

Insight

"Safety begins during the design phase. For example, on large car park projects, the façade is often close enough to the building interior for people to be able to touch it from behind. We adapt the specification and manufacturing process to ensure no sharp edges or burrs are left behind and include it all in comprehensive RAMS documents."

3. Standardise and Simplify

This seems contradictory, because we've built our reputation on creating bespoke façades for all sorts of unique applications. However, by understanding what the architect or client needs as an end result, we can still use our experience to build in standard processes and standard components. There is no need to reinvent the wheel every time.

Insight

"On every project, we spend time understanding what the architect wants the design to look like. This often allows us to remove unnecessary complication for example, taking two components from the specification and redesigning them into one... and using repeat patterns and similar materials."

4. Get it right first time

Creating a design in 2D is all very well but sometimes the first time an architect or client sees the result is on the building and by then it's too late. We use 3D modelling and create samples to give everyone the confidence that what we're manufacturing is what they actually want.

Insight

"We've created a dedicated prototype area at our Stockport factory. Actual size, fully fabricated panels, louvres and components are displayed just as they would look on the finished building. Architects and clients can get a feel for the construction, finish and colour of the prototype before it's too late. You'd be amazed how often something comes out of the woodwork."

5. Finally, look at the big picture

Creating architectural façades is not a linear process. Yes, there are lots of stages from design to manufacture, coating and installation but they all have an effect on each other. Here at Maple, we take a unified approach. For example, constraints on installation may change how we manufacture something; or design may impact the coatings.

2. Car parks

The £165m Victoria Gate Shopping Centre has already been voted best shopping centre in the world. Now, it has been named Yorkshire Building of the Year for 2017 by the Royal Institute of British Architects. RIBA also singled out Victoria Gate for its prestigious Yorkshire Award for 2017. Maple created the façade of the adjoining car park, mirroring the unique diamond-shaped cladding of the centre that so impressed the judges.



We used twisted external fins to produce a stunning visual effect – diamonds of various sizes can be seen from all angles and sparkle in the light to complement the main building.

Maple's Managing Director Sean McGrath said: "Victoria Gate responds to the challenges of delivering a successful large-scale building with a consistency of crafted feel. It uses contemporary methods from design to production and extends the architectural discourse on design and production of architecture in the digital age."

2. Car parks

Hexagon inspired car park façade changes Salford's skyline.



A dramatic façade for a new multi-storey car park is making a big impact on Salford's skyline. Maple successfully delivered this challenging installation, which cloaks the building in a striking 3D series of hexagons.

Inspired by an Abu Dhabi skyscraper, architects AHR envisioned the design from individual 'kiteshaped' aluminium panels. Our task was to transform their visions (through complex manufacture, and safe and efficient installation) into stunning reality.

Maple's technical design team worked closely with the architects to agree the design and colour, and the intricacies of fixing and installation. Samples were created, reviewed and refined in our factory's prototype area to avoid the costs and delays of making changes on site. This innovative approach is now becoming increasingly standard in how we bring visions to reality.

3. Offices

At Maple, we pride ourselves in working closely with architects from project concept to delivery. However, at Woodcote Grove in Surrey, they were right next door.



Atkins were redeveloping their offices in Epsom to provide more modern, efficient and flexible working spaces. For a firm renowned for its iconic buildings around the world, the design also had to be outstanding. But cost and value for money were prime considerations too. All of which put Maple under close scrutiny — especially as we were secured the contract on the strength of our reputation, quality, reliability of our products, and attention to detail.

The building was designed with large areas of glazing to make the most of the views of the surrounding parkland and benefit from natural light. However, with natural light comes solar gain and glare. We manufactured and installed large aluminium vertical fins on the south elevation to diffuse the sun's rays and reduce overheating. Extending to two storeys in height, the fins are 700mm deep and required bespoke fixings.

Elsewhere, large banks of horizontal brise soleil blades cloak the building and make the inside more comfortable for all users. The design of the new building is intended to meet the highest sustainability targets, including BREEAM Excellent and an A-rated Energy Performance Certificate (EPA). Another example of how our designs and products achieve more than an aesthetically pleasing finish.

3. Offices

Maple bosses have described working with one of the UK's leading aluminium specialists as a 'seamless experience'. We teamed up with Vision Profiles, who are experts in aluminium extrusions, for a prestigious project at Oxford Science Park. Combining our design expertise with Vision's fabrication skills (and state-of-the-art CNC machining equipment), we created solar screening systems for the four-storey, glass-fronted Schrödinger Building. "Working so closely with Vision Profiles helped the project run very smoothly," said Maple project director Sean McGrath. "It was a seamless experience and gives us great hope for similar collaborations in the future."



While the project architects sought to maximise natural light for staff and visitors, Maple's challenge was to control unwanted solar heat and glare. We used a bespoke designed and engineered brise soleil system and created a large aerofoil canopy over the entrance to the building. Key to the success of the project was our shared investment in advanced 3D modelling software. Design drawings were uploaded and detailed fabrication drawings all accurately measured, were the output for Vision Profiles to create the extruded aluminium components.

With Vision's expertise and commitment, and the daily communication between both teams, the project was delivered on time and in perfect condition.

4. Education

Maple installed cassette-based climate façade 'plant screen' at the University of Huddersfield. Working closely with HLM Architects and main contractor Bouygues UK, we installed plant louvres to the main buildings and stairways to provide clean airflow but protect people and machinery from rain ingress and direct sunlight.



We also faced the challenge of cloaking the car park with a finish that was sympathetic to the neighbouring conservation area but was also effective in cutting out noise.

The solution was to use our own Corona climate façades, a cassette-based system chosen for ease of manufacture and installation. Vertical fins were installed with rear blanking panels, which were manufactured in accordance with BS1474 and insulated to reduce sound by a minimum 24 decibels in accordance with the contractor's specifications.

The vertical fin system throughout the project was powder coated and zinc primed for weather durability and longevity.

5. Leisure

High performance solar shading from Maple Sunscreening is improving safety for swimmers at the new £11m Rochdale Leisure Centre. External aluminium louvres from Maple's Aurora Panel system were installed to the façade of Rochdale's pool hall to eliminate glare and 'mirror-like' specular reflection on the surface of the water.



Rochdale Leisure Centre was built by Willmott Dixon and is managed by Link4Life, the Rochdale Boroughwide Cultural Trust. The external sunscreening is a key part of the building design as well as performing an essential safety function, said project architect Richard White of KKA Architecture. He added: "With its distinctive aerofoil blade design and choice of finish, Maple's Aurora Panel system combines superior shading performance with high aesthetic appeal."

The Aurora Panel system is part of an extensive range of solar shading and weather protection solutions offered by Maple Sunscreening. Aurora is available for horizontal and vertical applications and features a distinctive aerofoil blade design which provides high resistance to wind forces. Panels can be fixed with brackets direct to structural steelwork, to brickwork with chemical anchors, or to curtain walling systems.

6. Retail

Maple is proud to have been part of the UK's largest out-of-town retail and leisure development in a decade. Rushden Lakes in Northamptonshire is a 31-acre development includes nearly 400,000 square feet of shopping space as well as a multi-screen cinema, waterfront restaurants and a visitor centre for the neighbouring nature reserve.



Built by Winvic, who describe themselves modestly as 'shed specialists' for their work in the retail, industrial and distribution sectors. However, with Maple's help, architects HPW have transformed Winvic's 'shed' construction into a £140m development with real visual impact.

Over a six-week period we installed vertical fins, louvre doors and climate façade to the three main buildings (or 'terraces') in the development. Our brise soleil system was installed to the west and south elevations of Terrace C, where solar screening was the priority. Horizontal blades with an aerofoil profile like an aircraft's wing were set to 62 degrees for optimal shading performance. In the restaurant area, elliptical blades were powder-coated in vibrant colours to provide aesthetic appeal to a practical solution.

"The biggest challenge here was to span distances of up to seven metres," said Maple's Projects Director, Sean McGrath. "By using aluminium blades with a high strength-to-weight ratio, we were able to successfully create a continuous band of screening across the face of the building."

7. Commercial blinds

Maple have installed advanced roller blinds at a Bolton leisure centre that could quite literally be the difference between life and death.



The sun's glare is a major problem in swimming pools as it prevents people (including lifeguards) seeing to the bottom, where swimmers could be in difficulty. Blinds were incorporated between the panes of the double-glazed façade when the centre was first built. However, these failed, and Maple were asked to recommend a solution.

We installed roller blinds with a 'zip' system that retains the blackout blinds within vertical channels to keep them flush with the windows. The system stops the blinds from moving in airflow or being lifted by hand and prevents shafts of dazzling sunlight from entering the pool area.

The blinds can still be opened at certain times of the day or closed when privacy is required. But all controls are kept out of reach staff can only raise and lower the 23 blinds with a long, detachable crank.

Bolton One Health, Leisure and Research Centre was built in partnership with Bolton Council, NHS Bolton and the University of Bolton to promote the health and wellbeing of Bolton people.